

# GIFT AID DECLARATION



Bringing meaning and purpose to work

**Boost your donation by 25p of Gift Aid for every £1 you donate**

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current taxpayer.

*giftaid it*

## Gift Aid Declaration – for multiple donations to Workplace Matters

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to Workplace Matters

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

### My details:

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_ Date: \_\_\_\_\_

### Please notify Workplace Matters if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

By submitting this form you are agreeing for us to process your information for the purpose of claiming Gift Aid from your donations in the future and for the past four years (unless stated). If your circumstances change and we are no longer able to claim Gift Aid from your donations, please let us know. You can do so by writing to us at Workplace matters, 41 Holywell Hill, St Albans AL1 1HE, emailing [wadmin@workplacematters.org.uk](mailto:wadmin@workplacematters.org.uk), or calling us on 01727 818144 For further information on how we look after your data, or you can read our Privacy Notice found on our website or by request.

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